



February 3, 2025

Mr. Landon Voller  
Belinda Stewart Architects, PA  
P.O. Box 867  
Eupora, MS 39744

RE: Asbestos Inspection Services  
Madison County Courthouse and Mechanical Gazebo  
Canton, Mississippi

Dear Mr. Voller:

This Letter Agreement is in response to your request for professional consulting services, in connection with a limited asbestos inspection at the above referenced location (hereinafter called the "Project") for the Madison County Board of Supervisors (hereinafter called the "Client") by Pickering Firm, Inc. (hereinafter called the "Consultant"). The Consultant understands the Project to consist of an asbestos inspection for the renovation project of the Madison County Courthouse and Mechanical gazebo in Canton, Mississippi.

#### SCOPE OF WORK

This project will include the following:

1. The collection of bulk samples of building materials suspected to contain asbestos that will be affected in the renovation.
2. Submit samples to an accredited laboratory for asbestos analysis by Polarized Light Microscopy (PLM).
3. Provide a written report of findings that includes material quantities, a physical assessment, sample location drawings, and a removal cost estimate.

All work will be performed per applicable regulations governing such work and by personnel certified in the State of Mississippi.

#### COMPENSATION

For the inspection services listed in items 1 through 3 listed above, we propose a lump sum

fee of \$3,400.00.

These fees include the cost of all travel, printing, photographs, and other miscellaneous costs associated with the Project.

### SCHEDULE

The Consultant will start the services promptly after receipt of written acceptance of this proposal and complete the inspection work within 10 days.

### CLIENT RESPONSIBILITIES

The Client is to provide the Consultant with any available information concerning the Project including:

1. Project schedule and inspection timeframe.
2. As-built or record drawings and renovation plans and specifications.

### GENERAL

This proposal represents the entire understanding between the Client and the Consultant in respect of the Project and may only be modified in writing if signed by both parties. If this satisfactorily sets forth your understanding of the arrangements between the Client and the Consultant, please sign this letter in the space provided and return it to us (via fax).

Sincerely,  
PICKERING FIRM, INC.



Willie J. Nester, P. E  
Associate Principal

ACCEPTED: **Madison County Board of Supervisors**

BY: \_\_\_\_\_ DATE: \_\_\_\_\_  
Signature

\_\_\_\_\_  
(Type or Print Name and Title)